

Vineyard Haven Public Library Building Design and Construction Committee

Meeting Minutes for Wednesday, January 7, 2019

Held at the Vineyard Haven Public Library

Committee Members Present: Paul Munafo (Chair); Andrew Flake (Vice-Chair); Hal Garneau (Secretary); Amy Ryan (Ex-Officio); Ben Robinson; Jim Norton; Ian Aitchison; Sandy Pratt (Ex-Officio)

Committee Members Absent: Johanna Kobran

Guests Present: Maryann Thompson; Doug Jack

In the absence of Paul Munafo, who would be arriving late, Andrew Flake called the meeting to order at 3:02 p.m.

The first order of business was to go over the latest revised contract submitted by Maryann Thompson Architects for our consideration. Ian Aitchison brought up a number of minor concerns he had that were satisfactorily addressed by the architects. However he felt strongly that in case of a dispute it should be stipulated to go to arbitration. In light of this, Ian made a motion to accept this contract with the provision that an arbitration clause was included. The motion was seconded by Jim Norton and passed unanimously.

Maryann Thompson and Doug Jack then went over their ideas for formulating a wish list and character study for our project. Initial ideas and suggestions from committee members as well from library staff were gone over and seen as a good starting point. The architects then outlined their plans for devising a good information-gathering session with the public. This would entail using the wish list format as well as a visual character study in which those attending could chose what they liked and did not like from a vast number of visual images of similar architectural spaces. The architects, the Tisbury Vision Forum and our committee will host this first public input session which Amy reminded us was scheduled for Thursday, January 24th from 6:00 to 8:00 pm at the Vineyard Haven Library.

Sandy Pratt moved to accept the minutes from the January 2, 2019 meeting as written. The motion was seconded by Jim Norton and passed unanimously by all those in attendance at the meeting.

Ian Aitchison proposed conducting a short value management workshop at the public meeting and it was agreed that he should go ahead and plan the necessary arrangements.

Our next meeting has been scheduled for Monday, January 14, 2019 at 3:00 p.m.

The meeting was adjourned at 4:58 p.m.

Respectfully submitted,
Hal Garneau

Approved 3/7/2019


