

Vineyard Haven Public Library Building Design and Construction Committee
Meeting Minutes for Thursday, September 27, 2018
Held at the Vineyard Haven Public Library

Committee Members Present: Paul Munafo (Chair); Andrew Flake (Vice-Chair); Hal Garneau (Secretary); Amy Ryan (Ex-Officio); Ben Robinson; Sandy Pratt (Ex-Officio); Johanna Kobran; Jim Norton; Ian Aitchison

Committee Members Absent: none

Paul Munafo called the meeting to order at 12:46 p.m.

Approval of minutes from prior meetings was deferred.

The brief business portion of the meeting was held prior to the first of two architectural firm interviews that had been scheduled for this committee meeting.

Hal Garneau, not being present at the previous meeting, asked for clarification on the scoring procedure for each of the candidates and this was explained.

It was decided to hold a follow-up meeting after the second round of interviews which have been scheduled for October 1st. Since a number of members will be traveling starting in early in October, it was decided to make this discussion part of the October 1st meeting after the second interview concludes. However, Amy said she would also schedule another follow-up meeting on Tuesday, October 4th at 4:00 p.m. in case it is needed, even though one member would not be able to attend.

Ben Robinson made a motion that our committee adopt the Mullin Rule which would allow a member to miss one committee meeting and still be able to vote on the issues presented at that meeting if the committee member certifies in writing that he or she has examined all information discussed and considered at the missed meeting. Paul Munafo seconded the motion and it passed unanimously.

The first interview with the architectural firm of Oudens-Ello commenced at 1:00 p.m. and concluded at 2:40 p.m.

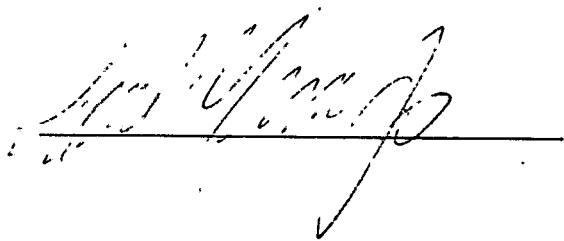
The second interview with the architectural firm of Keenan and Kenny commenced at 2:50 p.m. and concluded at 4:40 p.m.

No further business was discussed and the meeting was adjourned at 4:45 p.m.

Our next meeting has been scheduled for Monday, October 1, 2018 at 1:00 p.m. to conduct the final two interviews.

Respectfully submitted,
Hal Garneau

Approved 10/2/2018

A handwritten signature in black ink, appearing to read 'Hal Garneau', is written over a horizontal line. The signature is stylized and cursive.