

**Vineyard Haven Public Library Building Design and Construction Committee**  
**Meeting Minutes for Thursday, September 5<sup>th</sup>, 2019**  
**Held at the Vineyard Haven Public Library**

Committee Members Present: Hal Garneau, Paul Munafo (Chair); Jim Norton; Sandy Pratt (Ex-Officio); Ben Robinson; Amy Ryan (Ex-Officio) Andrew Flake (Vice-Chair); Johanna Kobran

Also attending: Anna Edey, Tisbury resident

Meeting came to order at 10:15 a.m.

Approval of minutes of prior meetings was deferred.

ARyan reported that Ian Aitchison Resigned from the Committee on August 13<sup>th</sup> but would remain involved as a Library Trustee and available for consultation. IAitchison's contributions to the Committee were noted.

Anna Edey, a member of the public and town resident, was introduced and recognized. She affirmed she had not attended prior community input-gathering meetings, but wanted the Committee to reconsider plans to build into the garden area that would displace existing trees that she admired. She proposed an alternate location extending the reading room over the ravine on Greenwood Avenue side of building. She noted that this would eliminate windows and natural light on the lower level of the library, but thought that could be mitigated by new lighting fixtures. She was disappointed that a local designer had not been selected and would like to engage local architects/designers to propose alternate plans. She also hoped the project would include renewable energy.

Discussion followed on the merits of the existing schematic design and the process that led to its development, and the credentials of the project architect, Maryann Thompson. It was noted that the Committee was developing a plan for environmental upgrades if funding allowed, that could include solar.

SPratt stated that Maryann Thompson had been selected as the project designer utilizing a public process, and affirmed that the Committee as well as the Board of Trustees supported the existing schematic design that had been developed after lengthy study and proceedings with community input, and that no library resources would be available for an alternate design to be developed.

AEdey confirmed that she understood that no funds were available and that her proposal was outside the scope of the Committee's work at this time, and that she would like to pursue development of alternate plans on her own. BRobinson volunteered to meet with her if she needed more information or wished to share ideas in the future.

ARyan pointed out that the design had been developed with consideration for comprehensive library services and building uses, and offered to meet with her to further explain overall building program. AEdey left the meeting, having been provided with a copy of the conceptual design package showing prior schemes that had been considered and pros/cons for each.

ARyan gave an overview of the public information sessions held in July and August, and the results of the parking survey that had been sent to owners of property within 300' of the library in August. Committee reviewed a letter received in response from a resident on N. William Street, who approved some measures taken by the Committee but maintained preference for a smaller addition. It was noted that street parking spaces on N. William Street had recently been marked "no parking" by the town.

Discussion on the scope of the project concluded that significant reductions had already made by eliminating new restrooms and separate entryway, and that it was always the most essential part of program to provide sufficient seating to accommodate events. Seating for at least 100 had been proposed during the discussion at Town Meeting when design funds were approved. Recent programs exceeded capacity of the existing space. Committee members questioned on what basis public street parking on N.

William and Greenwood had been designated as "no parking" by the Town. ARyan would respond to the letter to confirm that plans are still for project seating up to 100.

Summaries of cost estimates on schematic design were reviewed, which were higher than previous estimates. ARobinson and AFlake, who had reviewed the estimates in great depth with the project manager, shared their viewpoints on the perceived limitations of the cost estimates at this stage of the project, and the need to proceed to design development in order to get more accuracy and identify any potential for value engineering. It was discussed that the environmental upgrade package might be of greater priority and more cost effective than the proposed basement. Doug Jack from Maryann Thompson, Architects would be on site with the Mechanical, Electrical, and Plumbing engineer on Friday September 6<sup>th</sup>, and would be doing more analysis of the existing HVAC system.

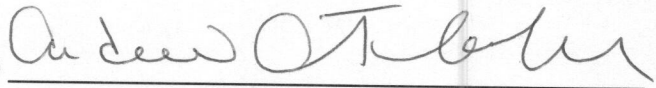
AFlake would meet with Vineyard Haven Public Library Building Fund, Inc. President Arch Smith to discuss fundraising with respect to increased cost estimate prior to the next Capital Campaign meeting scheduled for Thursday, September 12<sup>th</sup>. ARyan and HGarneau will attend that meeting.

It was agreed that the Building Committee should meet jointly with Library Trustees to wrap up the Schematic Design phase of project. The next meeting with MTA should include an overview of Design Development phase and discussion on budget and fees.

Meeting adjourned at 11:30 a.m.

Respectfully submitted,  
Amy Ryan

Approved 10/3/2019



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