

**DRAFT Vineyard Haven Public Library Building Design and Construction Committee
Meeting Minutes for Thursday, October 3rd, 2019
Held at the Vineyard Haven Public Library**

Committee Members Present: Andrew Flake (Vice-Chair); Hal Garneau; Jim Norton; Sandy Pratt (Ex-Officio); Ben Robinson; Amy Ryan (Ex-Officio). Absent: Paul Munafo (Chair)

Attending via teleconference: Maryann Thompson and Doug Jack from Maryann Thompson, Architects (MTA)

AFlake called the meeting to order at 9:10 a.m. Minutes for September 5th, 2019 meeting were approved.

ARyan reported that Johanna Kobran has resigned from the Committee due to her permanent move to Brookline. Committee thanked her for her work.

ARyan reported she had met with Anna Edey, who had said she now supported the proposed location of the addition, but had some suggestions to pass on to the Committee. She has been invited to be on the agenda for a future meeting, and was encouraged to put her suggestions in writing.

MThompson reported on discussion with lawyer about need to use union labor. General Contractor would need to be bonded, but small towns can choose not to use union labor but project may be picketed. BRobinson would like written opinion to share with Tisbury Town Administrator, and suggested involving a contractor as a Construction Manager at-risk to provide pricing input to compare with estimator. Would be helpful to have cost input from local person or off-island contractor who uses local subcontractors.

The Committee reviewed the latest design developments via screenshare, including details of ADA compliant kitchenette, audiovisual closet, and storage area. There was discussion of a collapsible stage that could be pulled out from storage area. Blackout curtains would be needed around the presentation area. Consensus was that a modular system would be more cost effective than custom built stage. ARyan noted that the stage would need to be very easy to set up, and might take up too much of the storage area to be worthwhile. BRobinson proposed idea of vertical window on wall facing Main Street, and windows wrapping the back/garden corner of program room. Concerns were raised about added cost, and additional windows taking away from art display area. Group also reviewed siding options and roofing materials for standing seam metal roofing.

Committee next reviewed updated spreadsheet of deferred maintenance, which now includes scoping with regard to what will or will not be included with addition. Potential solar component of project was discussed, if it should be coordinated with asphalt roof replacement. Library will pursue replacement of floor coverings and paint in areas not affected by addition, using funds already appropriated for that purpose. MTA will propose carpet and tile selections and paint colors. Alternative flooring materials such as cork were discussed, and there was a consensus in favor of wool carpet tiles. Committee also discussed whether risers in basement program space should be removed, but no decision has been made.

Meeting adjourned at 11:30 a.m.

Respectfully submitted,
Amy Ryan

Approved xxx _____