

Vineyard Haven Public Library Building Design and Construction Committee

Meeting Minutes **DRAFT** for Monday, June 24, 2019

Held at the Vineyard Haven Public Library

Committee Members Present: Paul Munafo (Chair); Andrew Flake (Vice-Chair); Hal Garneau (Secretary); Amy Ryan (Ex-Officio); Ben Robinson; Jim Norton; Johanna Kobran; Ian Aitchison; Sandy Pratt (Ex-Officio)

Committee Members Absent: None

Guests Present: Maureen Sullivan (in room); Maryann Thompson; Doug Jack (via video conferencing)

Paul Munafo called the meeting to order at 6:02 p.m.

Ian Aitchison moved to accept the minutes from the May 28, 2019, June 3, 2019 and June 13, 2019 as written. The motion was seconded by Ben Robinson and passed unanimously by all those in attendance at the meeting.

The meeting started with a discussion of the neighborhood meeting that would take place on Thursday, June 27th. Maureen Sullivan who will be facilitating the meeting went over how she would be moderating the event. She outlined her proposed agenda and the framework for the evening and it was agreed that this would be a listening session on our committee's part to hear what the near neighbors of the library have to say about the expansion project. In accordance with this, it was decided there would be a follow-up session with the neighbors after our committee has had a chance to go over any concerns or suggestions that were raised at that meeting.

We then discussed the rough draft of the tri-fold brochure the architects had made to be used as a fundraising aid. Hal Garneau praised their efforts but said that producing fundraising materials was not in the purview of architects nor the building committee and was the responsibility of the Capital Campaign committee. Hal presented a mock-up of an expanded brochure saying that he was going to join the Capital Campaign Committee to replace their media person who had recently left. As part of that committee he will be responsible for producing the campaign materials, effectively taking this off the plate of the architects and building committee.

The architects then mentioned that they would have a number of new garden designs to show us at our next meeting.

Our next meeting will be held Thursday, June 27, 2019 at 5:00 p.m. and continue through the neighborhood meeting which is scheduled to begin at 6:00 p.m.

The meeting was adjourned at 7:12 p.m.

Respectfully submitted,
Hal Garneau