

**Vineyard Haven Library Building Design and Construction Committee
Hybrid Meeting 3pm Wednesday April 13th 2023 at Vineyard Haven Public Library, 200 Main Street, Vineyard Haven, MA, and via Zoom.**

Present (in-person): Andrew Flake, Ben Robinson, Amy Ryan, Abbe Burt (Tisbury Select Board)

Attending via Zoom teleconference: Jim Norton, Sandy Pratt

Absent: Paul Munafo, Arch Smith

Meeting came to order at 2:10 PM.

Minutes for the March 15th meeting were approved unanimously.

ARyan reported on April 7th email from Town Administrator Jay Grande, suggesting his office preferred that the contract with Maryann Thompson Associates (MTA) be closed out.

Select Board Member Abbe Burt recapped her recent discussion with Jay Grande, who was unable to attend the meeting. JGrande would like representatives of the committee to set up a meeting with Town Counsel David Doneski. Jay's office would write the Owner's Project Manager contract (RFQ) and advertise the RFQ. Jay suggested that the existing architect (MTA) could bid to be OPM if the meet the state standard. Meeting with Doneski needed before going forward.

BRobinson noted two things needed to be discussed with Town Counsel, the new contract for an OPM, and how to retain Maryann Thompson Associates.

BRobinson noted that the bigger question is the cost of the project.

Discussion followed on fund raising through capital campaign to continue over the summer, and the possibility previously suggested by Jay Grande that a Special Town Meeting could be held in Fall 2023. ABurt mentioned that the Town had a good amount of free cash and could have done a larger warrant article for the 2023 Annual Town Meeting, and the Finance Committee had recommended a larger amount (larger than the \$800,000 article currently on the ATM warrant). AFlake noted that deadline could be a "carrot" for fundraising. Funds would need to be secured in time to get contractor, would need all funds in July in order to start project in the Fall.

The Committee then reviewed the draft FAQ for Annual Town Meeting, prepared by ARyan. No changes were suggested, and ABurt suggested it be printed on colored paper to get attention. Members of the Library Board of Trustees plan to be present to hand out the FAQ before the ATM.

There being no updates or discussion on other agenda items, BRobinson moved to adjourn, seconded by AFlake. Meeting adjourned at 2:55 PM.