

# Vineyard Haven Public Library Building Design and Construction Committee

Meeting Minutes for Tuesday, May 7, 2019

Held at the Vineyard Haven Public Library

**Committee Members Present:** Paul Munafo (Chair); Andrew Flake (Vice-Chair); Hal Garneau (Secretary); Amy Ryan (Ex-Officio); Ben Robinson (via phone link) Jim Norton; Ian Aitchison; Sandy Pratt (Ex-Officio); Johanna Kobran  
**Committee Members Absent:** none  
**Guests Present:** Jeff Kristal; Joanna Jernegan

Paul Munafo called the meeting to order at 4:03 p.m.

Johanna Kobran moved to accept the minutes from the April 12, 2019 meeting as written. The motion was seconded by Ian Aitchison and passed unanimously.

The goal of today's meeting was to select one site option that would meet our needs and hopefully be able to meet our projected budget. At our last meeting, though most agreed that scheme 9 seemed to be the best site plan to move forward with, it was decided to wait until a number of committee members, plus Doug Jack from the architectural firm, had a chance to carefully look over the detailed long form of the cost estimates from Rider Levett Bucknall before discarding any of the site options.

The result of this more detailed scrutiny of the cost estimates confirmed that scheme 9 would give us the most flexibility both in the scope of the design and with the best chance for coming in with a manageable budget. Scheme 9 would locate the addition in the front corner of the existing patio garden adjacent to the children's room. After a bit of discussion, Ben Robinson made a motion that we select scheme 9 as the site plan to move forward with. The motion was seconded by Johann Kobran and passed unanimously.

Andrew Flake brought up the topic of fundraising for our capital campaign and noted that, though we have a very committed and knowledgeable group assembled, he was concerned that the library has no past history of fundraising on this magnitude or a history of past donors. He stressed we will need time to do the fundraising properly. Because of the numerous delays in going forward, it was found that the new timeline for the project allows ample time for fundraising because we will not be able to start construction this fall as planned. Construction will now in all probability be pushed to the fall of 2020.

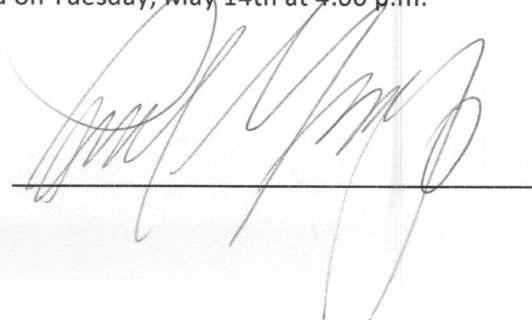
The discussion then turned to suggestions to send back to the architects that could help bring down the costs for the project as sited in scheme 9. It was agreed that the front porch with new interior vestibule could be done in a separate future phase. Also director Amy Ryan conveyed her reasons for not feeling the need to have a separate after-hours entrance for the program space. The committee agreed with her and it was the consensus to tell the architects not to include a separate entrance. This will also give them greater flexibility in locating the associated storage rooms, A/V access room and kitchenette.

After conferring with the architects about their schedule, Amy told us that our next public input meeting would be held on Thursday, May 30th at 6:00 p.m. at the library. At this event we will summarize our process to this point and present site plans for public comment.

It was proposed that the next meeting of the library trustees on May 22nd be a joint meeting with our committee and that our next committee meeting be held on Tuesday, May 14th at 4:00 p.m. The meeting was adjourned at 4:54 p.m.

Respectfully submitted,  
Hal Garneau

Approved 5/20/2019



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